

complaint form

Complainant details (optional)

Name of person making complaint (complainant)

Relationship to Multicap Tasmania

- Client Multicap Tasmania employee
 Family member or advocate Member of the public
-

Name of representative or advocate (if applicable)

Contact details

- Complainant Representative or advocate
-

Phone number/s

Email

Address

Details of complaint

Date of occurrence (if applicable)

Time of occurrence (if applicable)

Summary

Please provide as much detail as possible about your complaint.

Client/s involved (if applicable)

Staff member/s involved (if applicable)

Privacy Statement

1. Multicap Tasmania is committed to upholding your right to privacy. 2. Personal information collected by Multicap Tasmania is used in the provision of services. 3. Information collected will be retained confidentially and disposed of in accordance with requirements of the Personal Information Protection Act 2004. 4. You have the right to access your own personal information on request.



Supporting files

Additional evidence can be attached to support your complaint. These can include photos, emails or anything you feel is relevant. You can also email supporting files to feedback@multicap.com.au.

Supporting files have been:

- Attached Emailed No supporting files provided

What is the outcome you would like to see?

Office use only

Date received

Received by (name)

Received via (e.g. email)

Reference number
